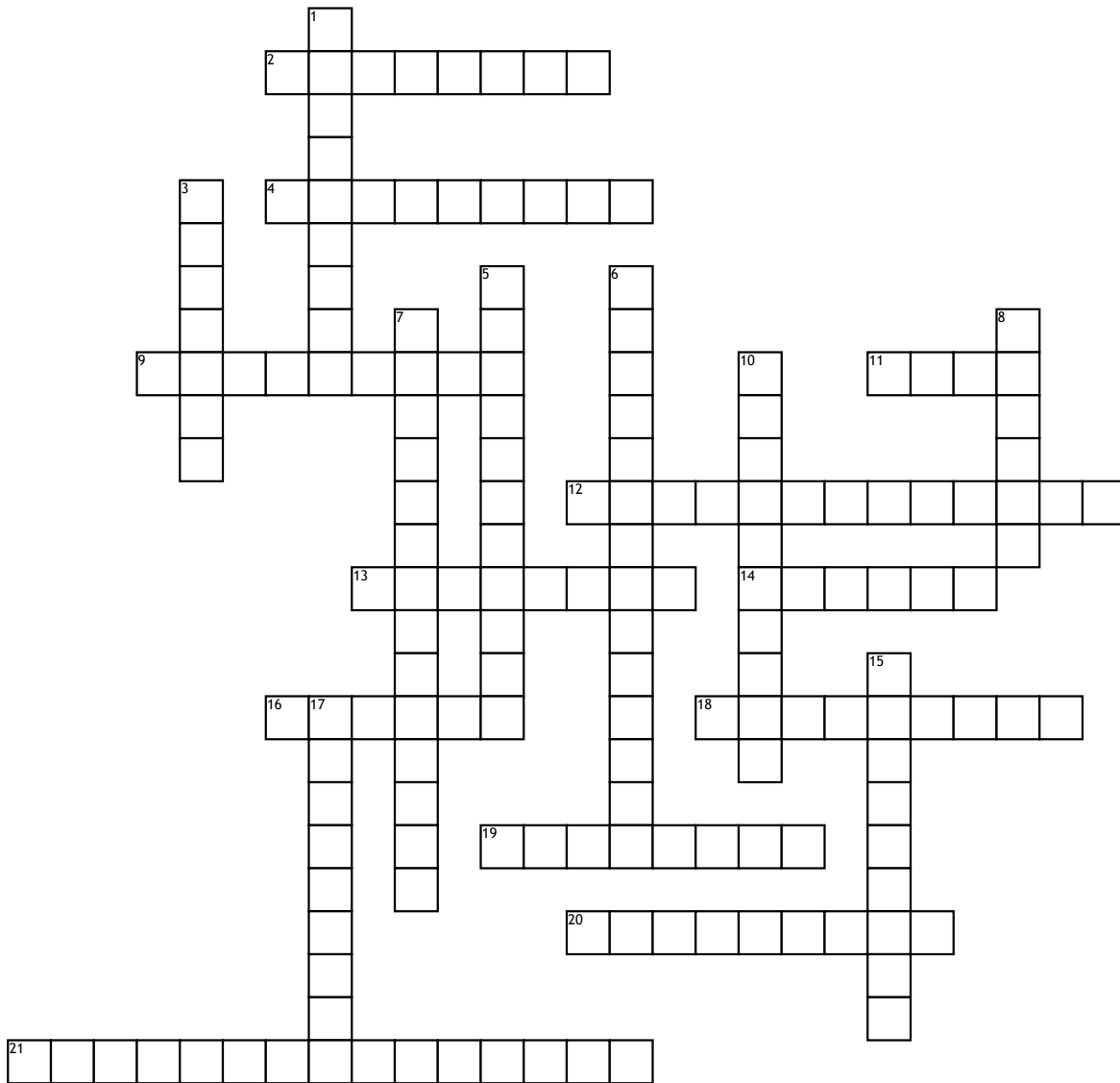


# no name



**Across**

- 2. a person who works with you
- 4. a person who will give a favorable report of a job applicant to the employer
- 9. amount of money taken from an employee's gross pay for taxes, insurance, Social Security, and other benefits
- 11. payment for work, usually figured by the hour
- 12. notices that employers put in the classified section of the newspaper describing their job openings
- 13. the person who hires someone to do a job

- 14. a short, written description of an applicant's personal data, education, and experience related to a job
- 16. fixed amount of money earned, regardless of hours worked
- 18. a formal meeting between an employer and job applicant about a job opening
- 19. the total amount of an employee's earnings before deductions are taken out
- 20. to eliminate unwanted applicants
- 21. the tool employers use to find out basic information about job applicants

**Down**

- 1. rules of behavior in the workplace

- 3. any information about possible job openings
- 5. being on time for work
- 6. extras provided by employers (other than wages)
- 7. treating someone unfairly because of his or her race, religion, or sex
- 8. the amount of a paycheck after the deductions are taken out
- 10. a resource that involves communicating information with others
- 15. an action or series of actions determined by an employer for a specific process
- 17. a person applying for a job