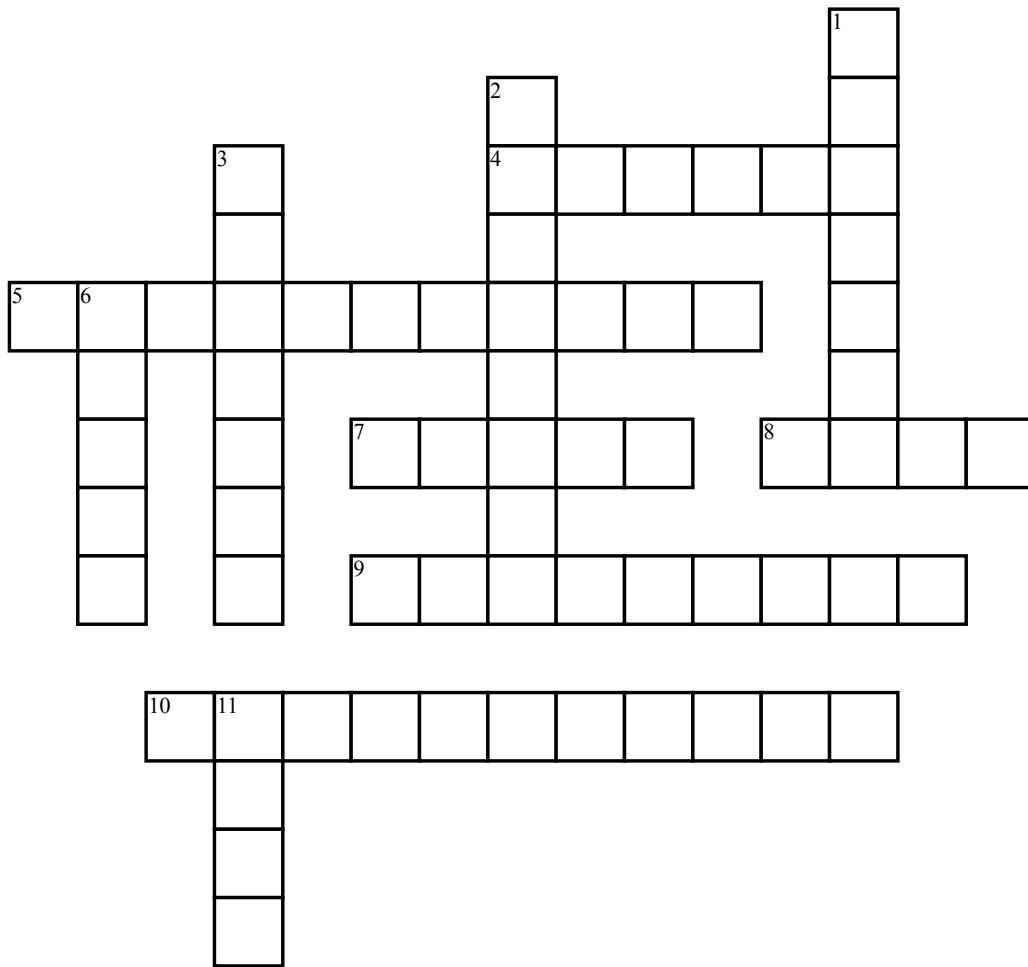


Spreadsheets: Activity 20



Across

- 4. tells you how much you need or want of something
- 5. constructs a cell reference inside a formula
- 7. Helps you organize the spreadsheet
- 8. to make sure your work is in the computer and won't disappear
- 9. means that your spreadsheet is single paged

- 10. helps you put what you want into the spreadsheet

Down

- 1. Helps you add numbers or subtract them without using a calculator
- 2. Helps you enter info into the spreadsheet
- 3. helps you put your info in order
- 6. Helps you organize data
- 11. the small box that appears in the spreadsheet

Word Bank

- | | | | |
|-----------|--------------|--------------|-----------|
| Entry bar | cell | Active Cells | worksheet |
| Columns | cell address | number | Label |
| save | formula | Excel | |