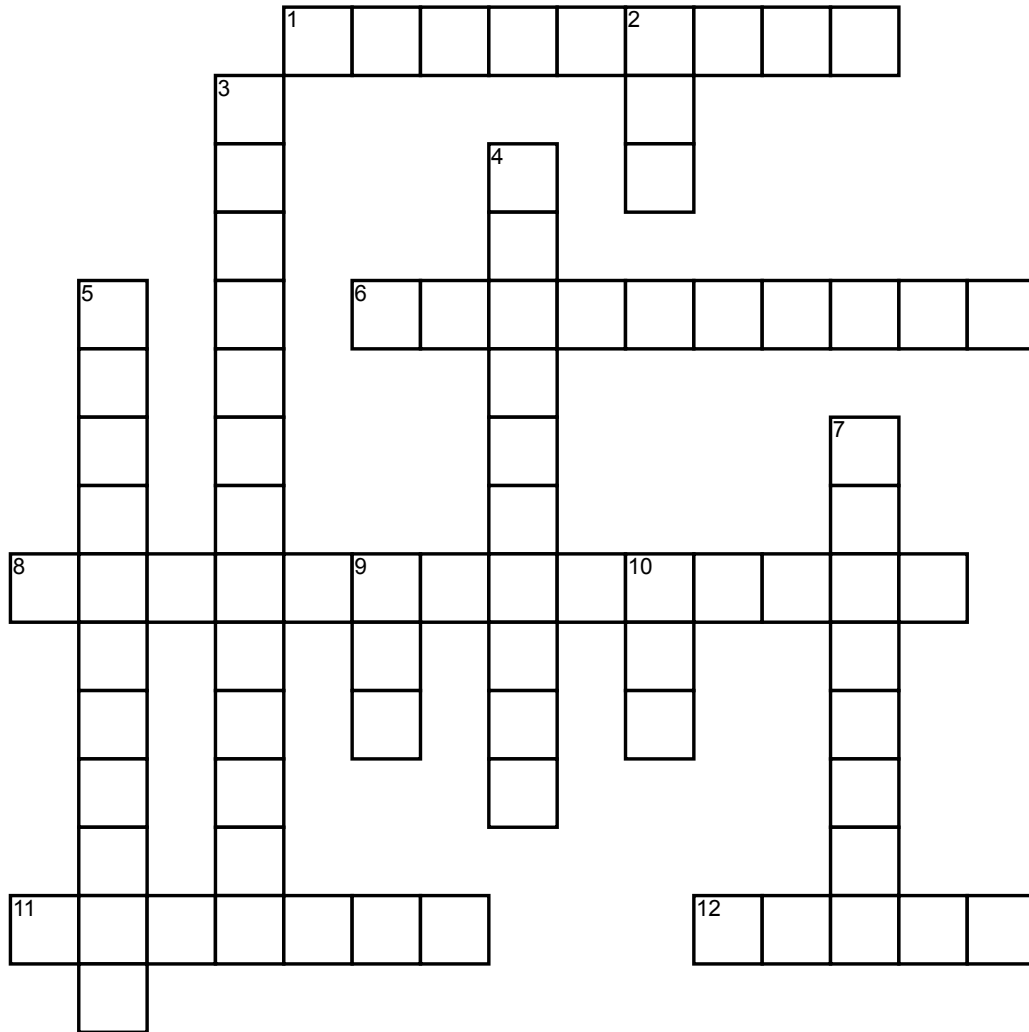


# Purchasing



## Across

1. What is the status of a requisition when a purchase order has been created?
6. What word defines goods and services from only one qualified vendor or supplier?
8. Who is authorized to execute a contract with the District?
11. Jurisdiction and Venue for all contracts must be in what state?

12. A requisition must be entered where for each contract request?

## Down

2. What method of solicitation requires an evaluation committee?
3. An emergency purchase entered in Munis creates what automatically?
4. What is required on each line item for a requisition?

5. The purchase of what type of items does not require Board Approval?

7. What are the first two digits of a purchase order?
9. What method of solicitation is recommended for selecting the lowest cost vendor?
10. What button do you click to start a new requisition?

## Word Bank

Superintendent	Sole source	New	Converted
Purchase order	Nineteen	Georgia	IFB
Consumables	RFP	Allocation	Munis