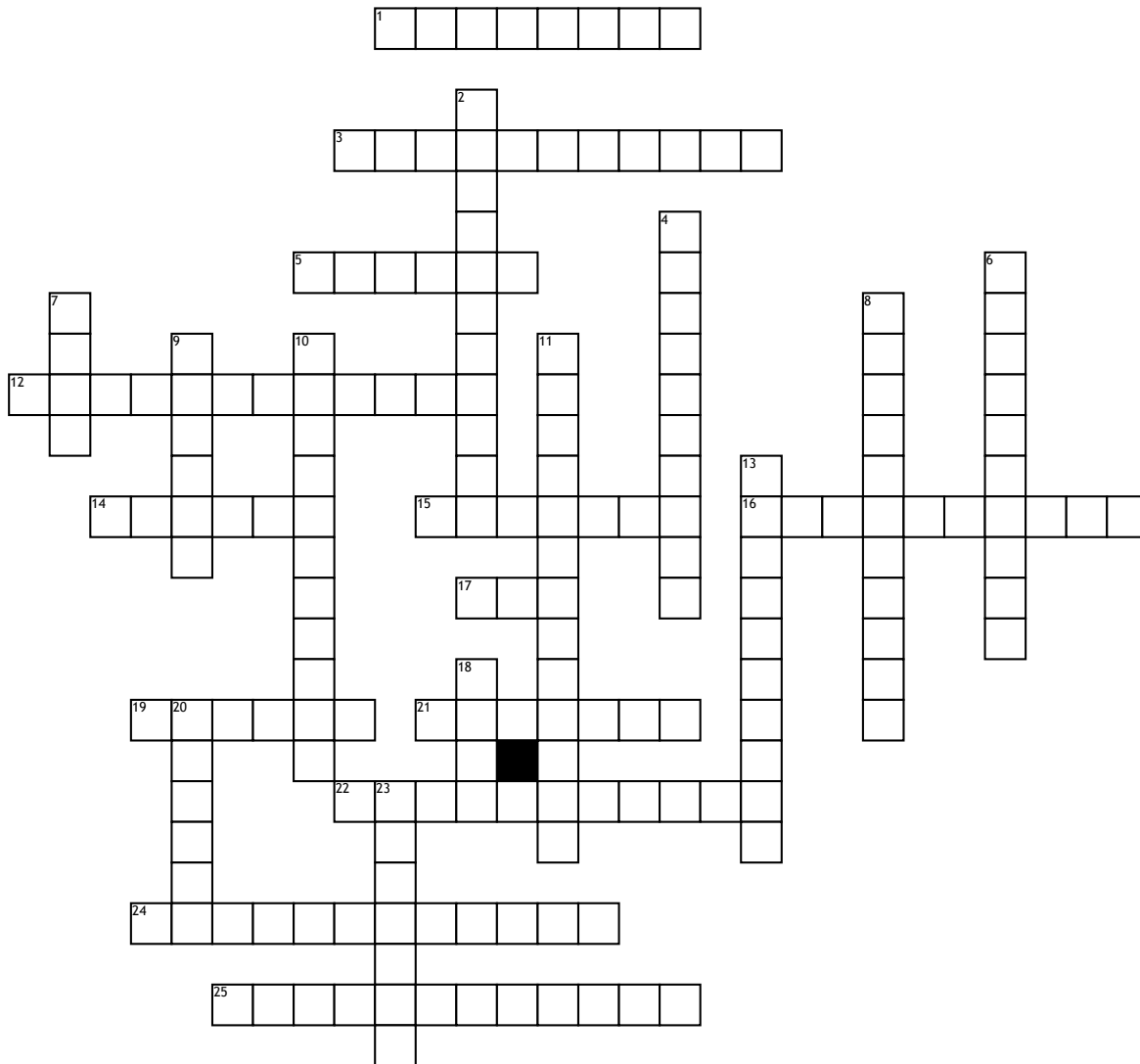


PowerPoint Level 1



Across

1. More than one slide printed on a page (8)
3. Shows text on slides only (7,4)
5. Details added to the bottom margin (6)
12. Basically text boxes on slides (12)
14. To move 90 degrees (6)
15. To move a bullet from third level to second level (7)
16. Change the background of all slides at the same time (5,2,3)
17. Scissor icon (3)

19. Smiley face, arrow, or star for example (6)
21. Used to resize images, text boxes or tables (7)
22. Portrait or landscape (11)
24. View the presentation before printing (5, 7)
25. Emphasise a list (6, 6)

Down

2. Stores information about layout and formatting of all the slides (5,6)
4. Check for errors (10)
6. Microsoft Office presentation software (10)
7. To colour a shape (4)

8. How it is set out (5,6)
9. To move a bullet from first level to second level (6)
10. The number at the bottom (5, 6)
11. Add today automatically (9,4)
13. Change the colour of a slide (10)
18. Do this before closing (4)
20. Details added to the top margin (6)
23. Slide six becomes slide two (7)