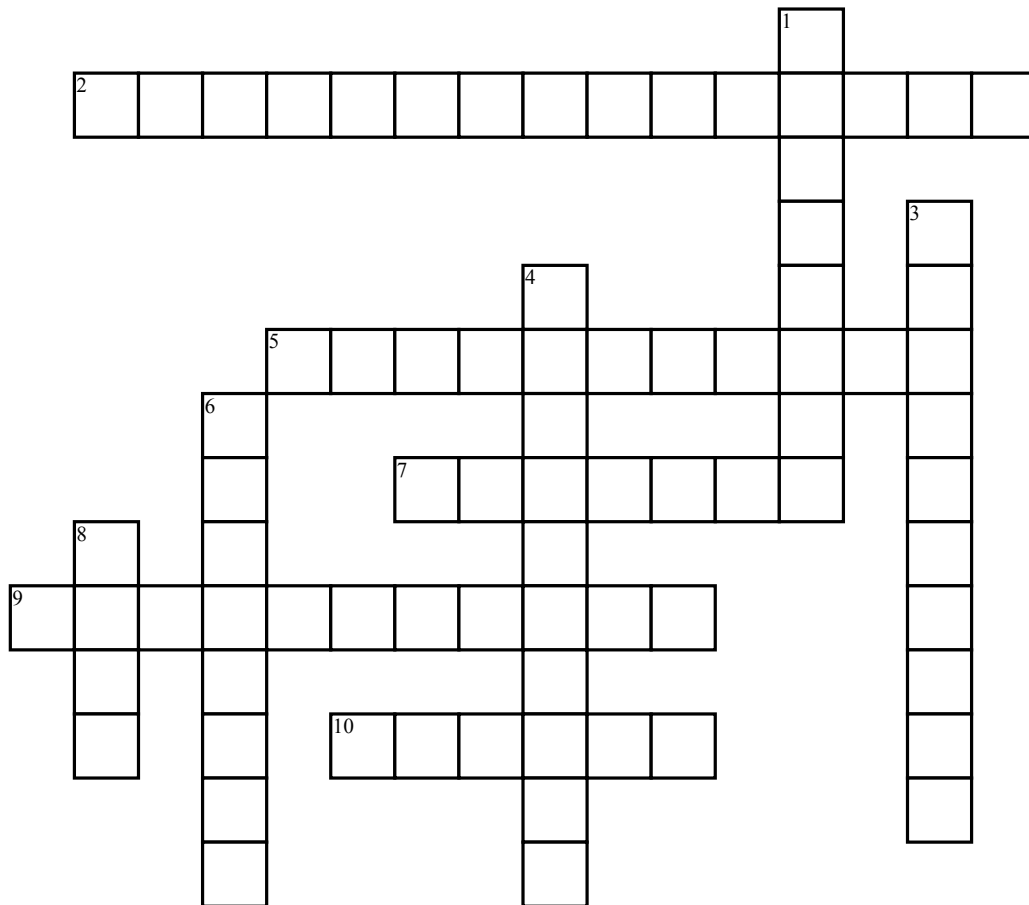


# Planning, Organizing, Leading and Controlling



## Across

2. Cluster, jobs into departments to coordinate effort effectively.
5. Systems/ Processes.
7. When done correctly and with motivation, subordinates perform better.
9. Ensuring performance does not deviate from standards.
10. examination and verification of performance and budgets.

## Down

1. Setting objectives and determining a course of action.
3. The framework within which effort is coordinated.
4. Social Networks.
6. 1-3 years of planning.
8. Guidance for an ideal job manager.

## Word Bank

Audits

Organizing

Controlling

Planning

Leading

POLC

Tactical

Departmentalize

Organizing

Controlling