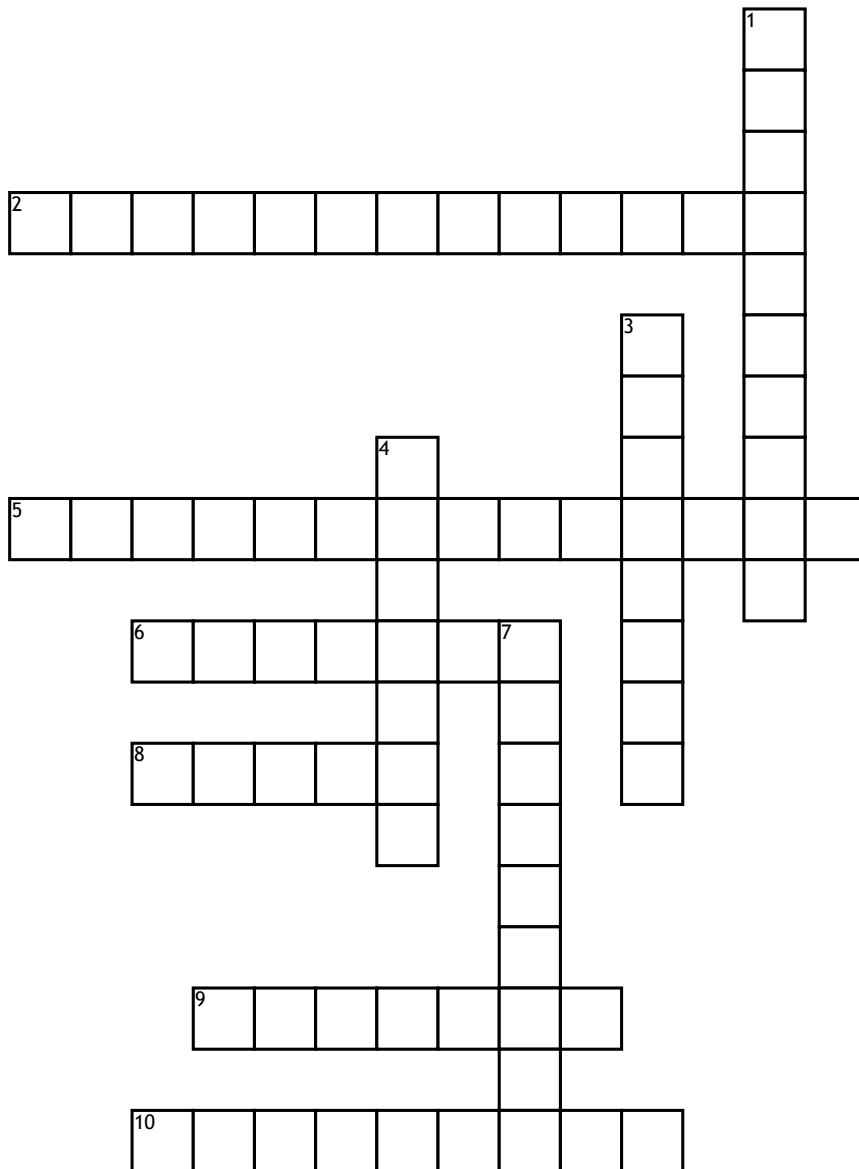


Name: _____

Date: _____

Lesson 7



Across

- 2. A set of predefined formatting options
- 5. Contains built-in reusable content
- 6. A large initial letter that drops down two or lines
- 8. A place holder where Word inserts content into a document
- 9. A formatted box in which you can place text or images
- 10. Predefined styles with fonts and paragraph spacing

Down

- 1. Text or image that displays lightly behind text
- 3. Adds text automatically when you type the first few characters
- 4. enables most of the languages in the world to be symbolized with a character
- 7. A small selection of text that is quoted from a larger text