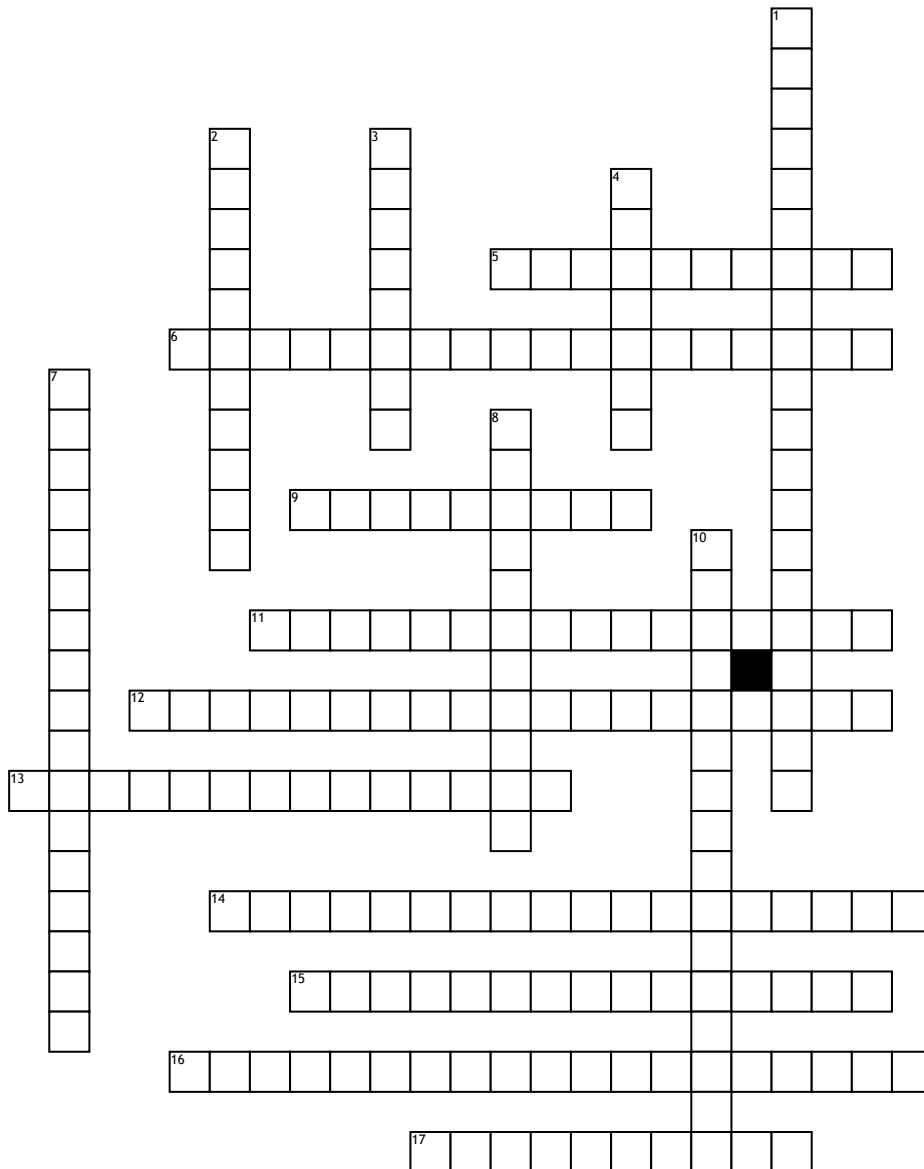


Leadership-Ch01



Across

5. Putting together the money, personnel, equipment to meet the goals
 6. The reduction in repetitive tasks to the fewest possible actions
 9. Possessing the right and power to make the necessary decisions
 11. Those who focus on why a situation is impossible and will retreat from it
 12. Reverting from management's point of view to the employees' point of view

13. The duties and activities assigned to a given job

14. Employees who are paid by the hour

15. The ability to perform the task of the people supervised

16. A diagram of a company's organization showing levels of management

17. A person who leads and manage hourly paid employees

Down

1. Standardization of work procedures, tools, and conditions of work

2. Measuring and evaluating results in term of goals previously agreed

3. Looking ahead to chart the best course of action

4. Guiding and interacting with the employees to achieve goals

7. Supervisor who takes part of the work itself in addition to supervising

8. the level of morale in the work place

10. The ability to see the whole picture and the relationship of each part of the whole