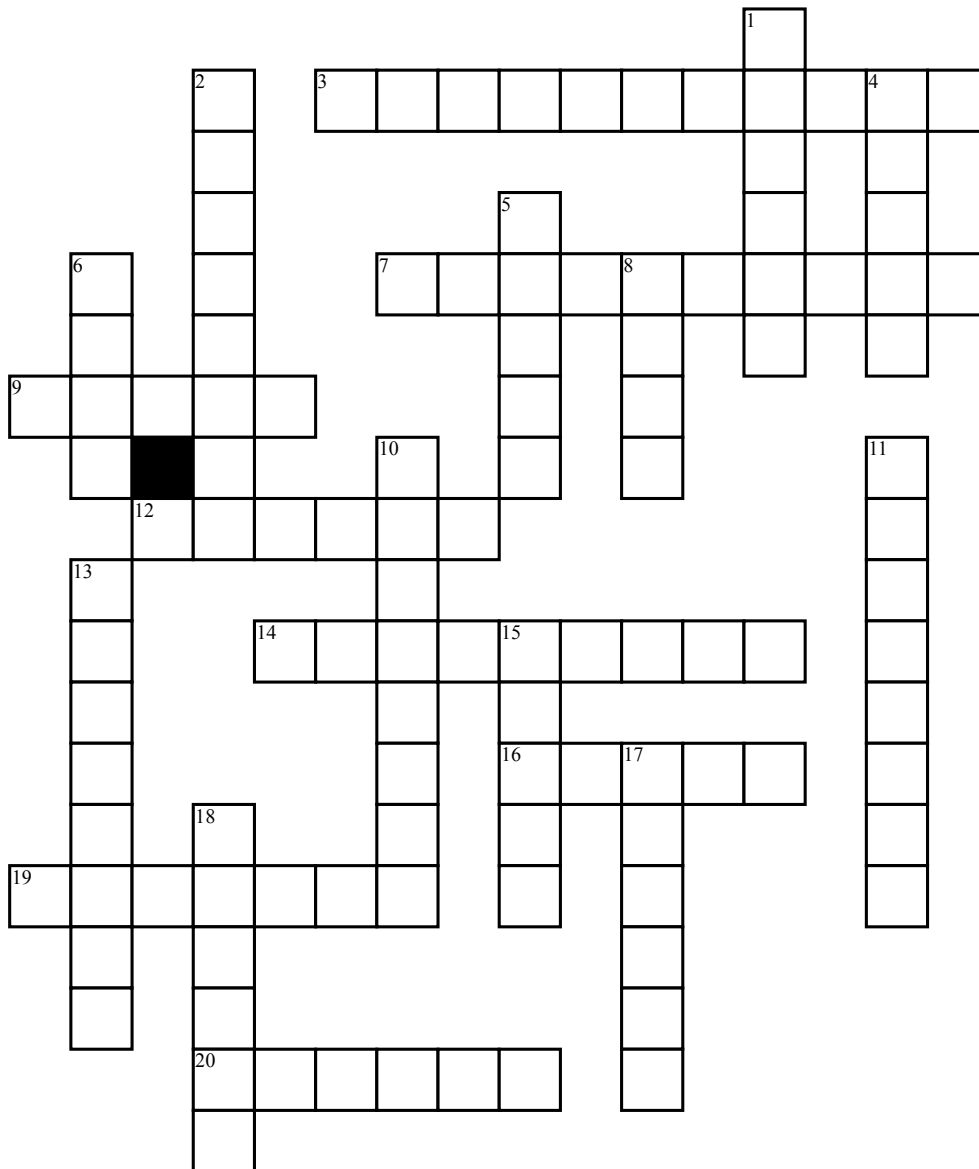


# Keyboarding



## Across

3. names of nationalities and countries are always \_\_\_\_  
 7. executes commands with other keys  
 9. what finger is used to type H  
 12. closes a software menu.  
 14. deletes the character to the left of the insertion point.  
 16. what finger is used to type T  
 19. another word for the computer screen

20. what finger is used to type A

## Down

1. what finger is used to type a comma  
 2. where you place your fingers to begin keying.  
 4. causes the insertion point to move to the left margin and down to the next line.  
 5. what finger is used to type C  
 6. what finger is used to type O

8. what finger is used to type W

10. inserts space between words and sentences.  
 11. inserts space between words and sentences.  
 13. capitalizes all letters when locked down.  
 15. what key requires two hands  
 17. removes the character to the right of the insertion point.  
 18. what finger is used to type K