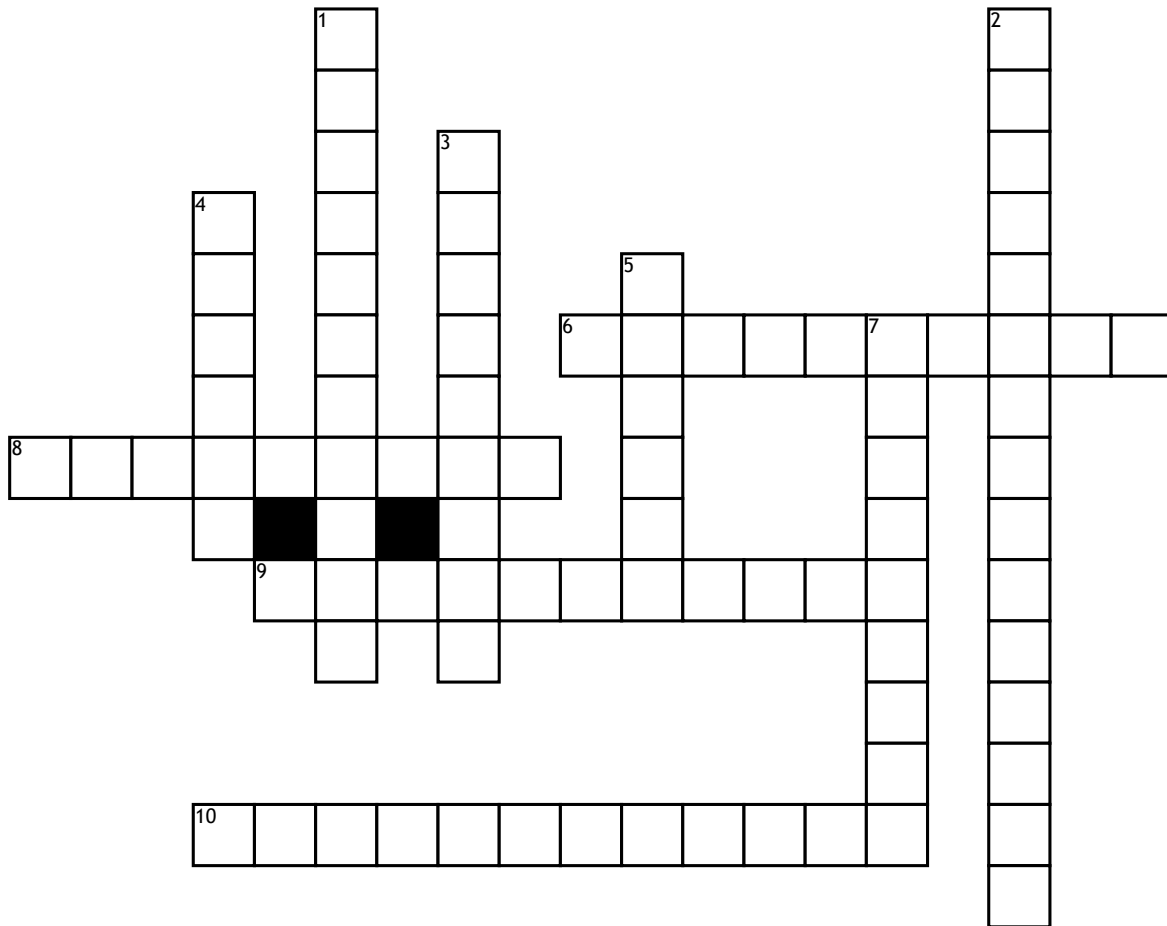


Name: _____

Date: _____

Jobs...Jobs...Jobs



Across

- 6. Communicating with people you know or can get to know to share information and advice
- 8. a personal statement defining the specifics you wish to attain via professional work
- 9. a one-page letter telling the employer who you are and why you are sending your resume
- 10. gestures, posture, and eye contact you use to send messages

Down

- 1. a form that employers ask people to fill out to learn about their work history
- 2. the event when one person first encounters another person and forms a mental image of that person

- 3. a formal meeting between an employer and a job applicant
- 4. an occupation undertaken for a significant period of a person's life and with opportunities for progress
- 5. a brief summary of your personal information, education, skills, work experience, activities and interests
- 7. people who will recommend you to an employer