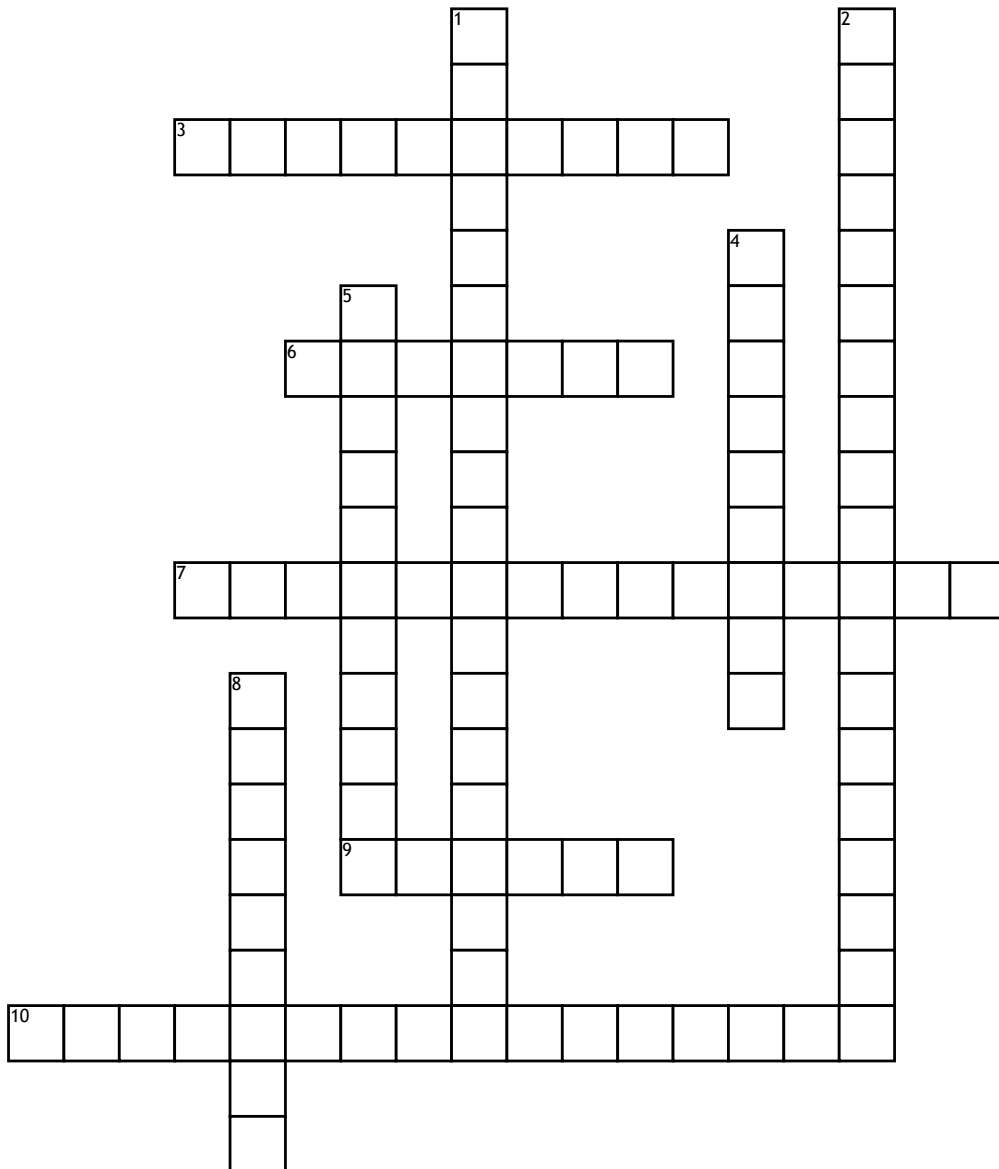


Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Job Leads



## Across

3. Using personal contacts to find a job.
6. Information about a specific job opening.
7. A form used to list personal information, such as your address, phone number, and Social Security number.
9. A written summary of a job seeker's work experience, education, skills and interests.
10. A resume focusing on workplace skills and giving examples of how you have used the skills.

## Down

1. A resume in which the information is organized by work experience in reverse time order
2. Pay or any additional benefits that an employer offers.
4. A person a potential employer employer can contact to learn more about you.
5. A letter telling an employer that you are applying for a position with the company.
8. A collection of work samples that demonstrates your skills.