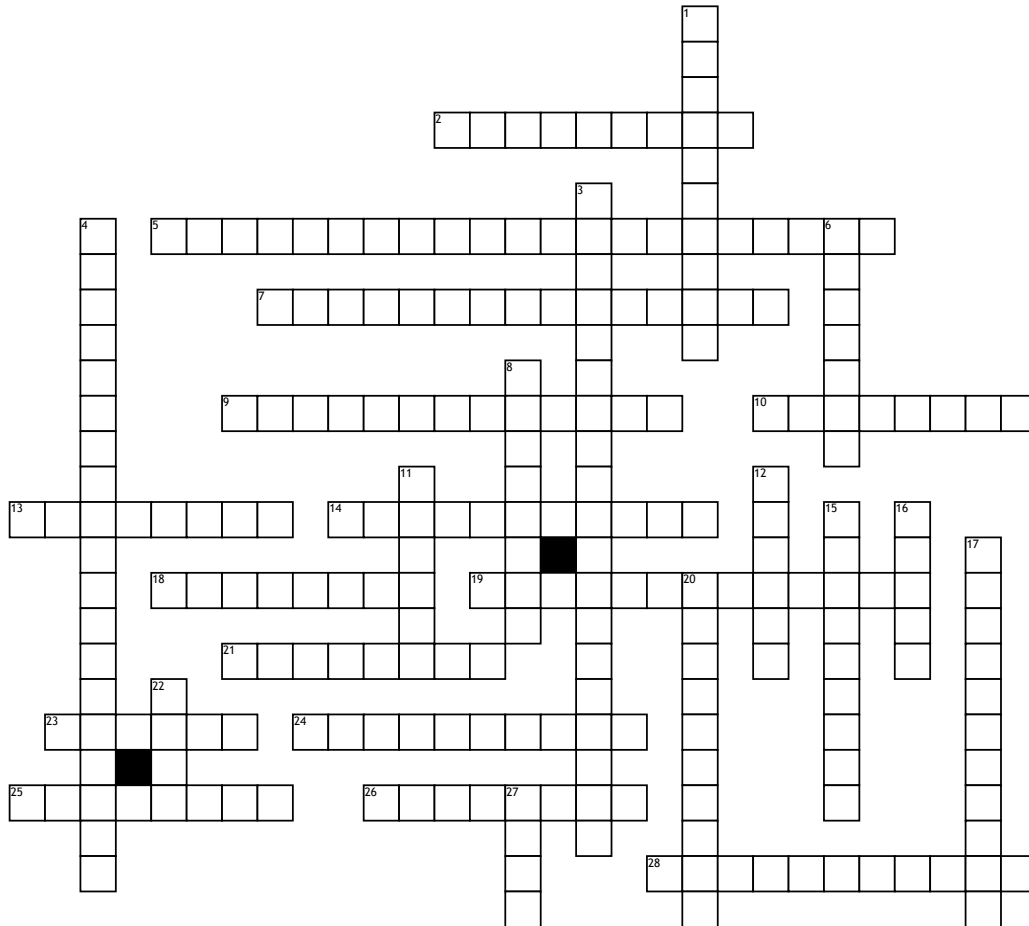


Excel, Chapter 2



Across

2. Specified range of cells to be printed
 5. Variable formatting that changes the formatting applied based on the contents of a cell
 7. Conditional formatting rules that format highest or lowest values
 9. Feature that temporarily performs the Average, Count, and Sum calculations on a range
 10. When worksheets are selected as a unit
 13. Conditional formatting that creates filled background bars
 14. Row and column labels that are reprinted on each page of a worksheet
 18. Values and other inputs that a function uses to calculate a result
 19. Linking of elements together in a series
 21. Displays below the table to calculate data in the columns above

23. Method to keep specified rows and columns in view
 24. Combination of cell color, border, shading, and other formatting attributes
 25. Updates and displays new result each time you open the workbook
 26. Conditional formatting that includes one of a set of icons
 28. Conditional formatting that applies a background fill color

Down

1. Data arranged in columns and specifically formatted with column headers and it allows you to sort, filter, etc.
 3. Feature that speeds up the manual entry of functions
 4. Conditional formatting based on how cell contents compare with specified criterion
 6. At the far-left end that you can use to create & navigate to named ranges

8. Predefined formula that performs a specific calculation
 11. Hide nonmatching rows in a table
 12. Change the angle of contents in a cell
 15. Value, text, or expression that defines the type of data you want to see
 16. Sections in a window that enable you to see different parts of the worksheet
 17. Selected Worksheet
 20. Equation that returns a value as TRUE or FALSE
 22. To use a function as an argument within another function
 27. Arrange the rows in a table or list of data in a new order

Word Bank

Icon Sets	Data Bars	Print Titles	Expression	AutoCalculate
Argument	Grouping	Print Area	Sort	Excel Table
Top/Bottom Rules	Active Sheet	Freeze	Nest	Color Scales
Conditional Formatting	Filter	Formula AutoComplete	Highlight Cells Rules	Total Row
Table Style	Rotate	Volatile	Function	Panes
Concatenation	Name Box	Criterion		