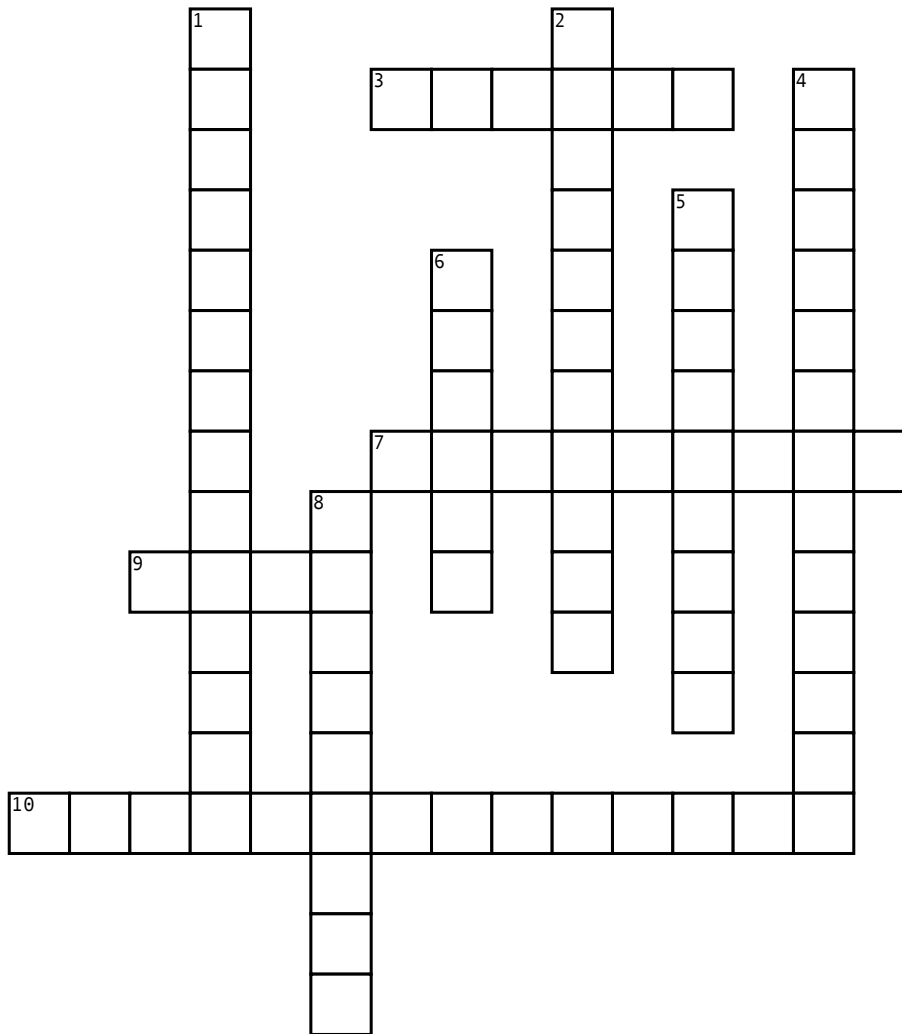


Name: _____

Date: _____

Career Readiness Skills



Across

- 3. a short, written description of an applicant's personal data, education, and experience related to a job
- 7. a person applying for a job
- 9. payment for work, usually figured by the hour
- 10. extras provided by employers (other than wages)

Down

- 1. treating someone unfairly because of his or her race, religion, or sex

- 2. being on time for work

- 4. notices that employers put in the classified section of the newspaper describing their job openings
- 5. amount of money taken from an employee's gross pay for taxes, insurance, Social Security, and other benefits
- 6. the amount of a paycheck after the deductions are taken out
- 8. a person who will give a favorable report of a job applicant to the employer

Word Bank

Net pay

Help-wanted ads

Wage

Fringe benefits

Discrimination

Punctuality

Applicant

Résumé

Reference

Deduction