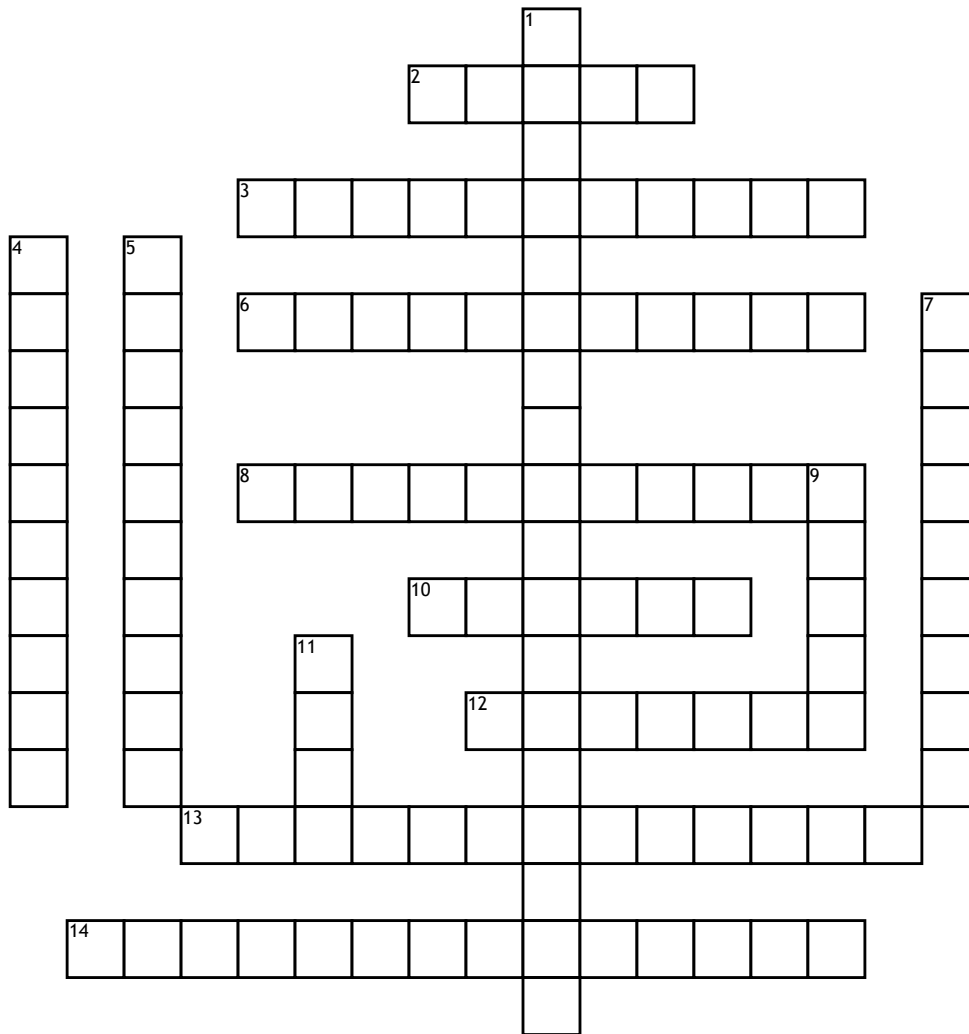


Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Business forms



## Across

- 2. the estimate price of a job
- 3. a formal arrangement in which two parties cooperate
- 6. a company or group
- 8. involving mutual assistance,

- 10. statement or theory
  - 12. daily record as of occurrences
  - 13. written description of your business future
  - 14. notes taken
- ## Down
- 1. enterprise owned and run by one individual

- 4. a written message especially in business or diplomacy
- 5. a book document written by hand
- 7. also known as manual
- 9. spreadsheet
- 11. safety data sheet

## Word Bank

- |             |                 |                     |             |
|-------------|-----------------|---------------------|-------------|
| user guide  | meeting minutes | cooperative         | MSDS        |
| corporation | business forms  | quote               | partnership |
| journal     | thesis          | Sole Proprietorship | memorandum  |
| excel       | manuscript      |                     |             |