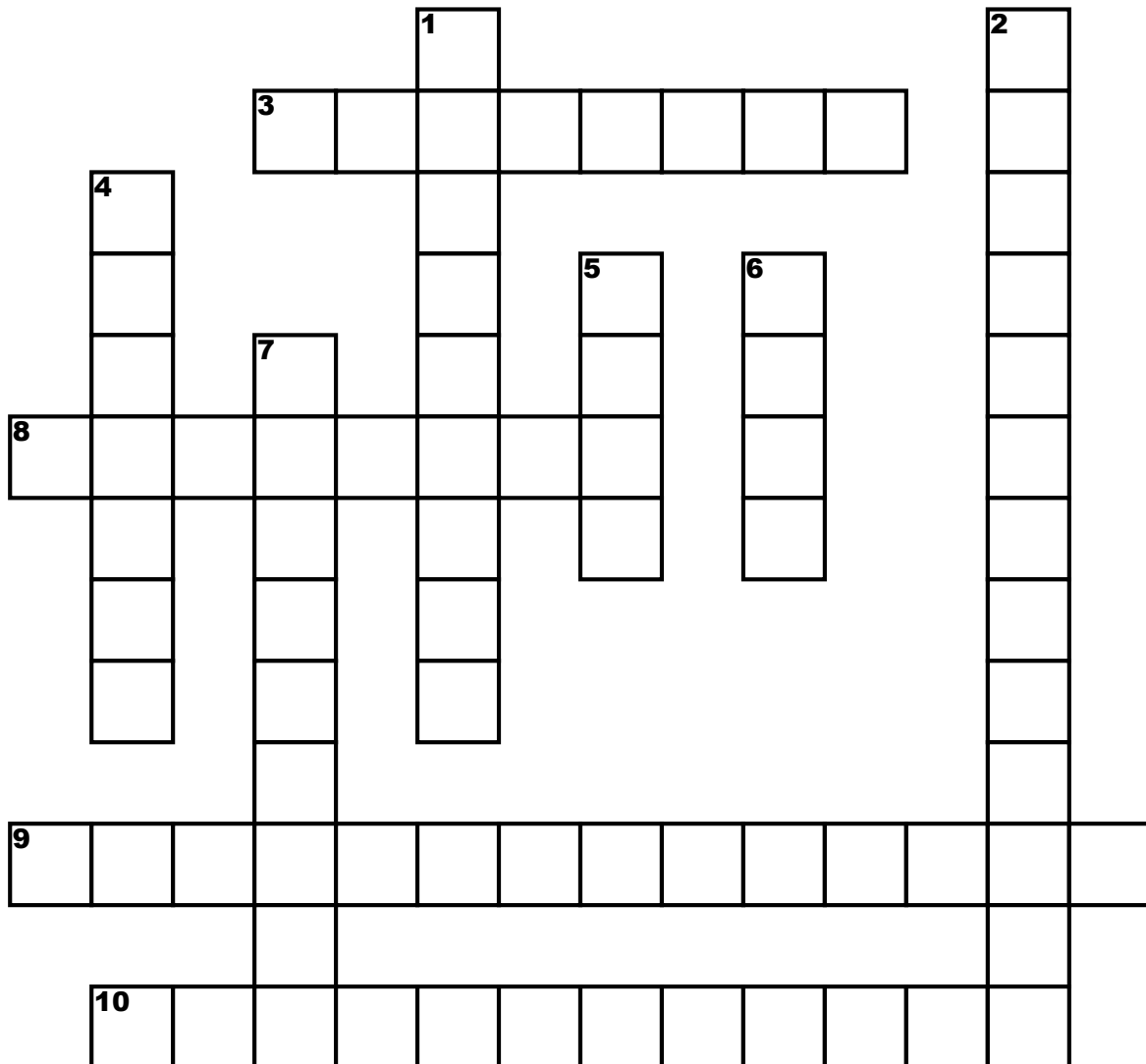


Name: _____

Date: _____

Business Tech



Across

3. (notebook) document created in excel

8. automatically insert a word, number, or formula

9. displays as thick white plus sign

10. inserts data in a cell that begins with the same letter

Down

1. gray horizontal and vertical lines

2. displayed in the name box

4. run vertical and are labeled with letters

5. the intersection of a column and row

6. run horizontally and are labelled with numbers

7. single sheet within a workbook