

Name: _____

Date: _____

Being Organised

1. A list of things to do
 2. To wake up on time
 3. Stop wasting time on your mobile phone
 4. Create a good impression of yourself
 5. Plan your week ahead with success Use a
 6. Stay alert in class
 7. Be able to write when asked
 8. Not to disturb the class in progress
 9. To be successful in life
 10. Not be hungry at the wrong time
- A. Eat breakfast
 - B. Get 7 hours or more sleep
 - C. Use a calendar or planner
 - D. A to do list
 - E. Bring a pen to college
 - F. Use self-control
 - G. Succeed doing little things
 - H. Be polite and respectful
 - I. Use alarm on mobile phone
 - J. Reach college on time